

PLAN AND COSTS FOR URBAN AREA WORK IN CIA BASED ON THE
PRODUCTION OF TWENTY STUDIES PER YEAR

Urban area work would be integrated into the program of the Geographic Area, ORR by utilizing existing organizational structure, functions, and facilities. In the Cartography Division, where approximately 2/3 of the total work in terms of manhours would be done, a new compilation branch would be needed. The remaining work in cartography would require augmentation of drafting and editing staff. In the Geography Division, additional personnel for urban area work would be integrated into the Far East, Satellites, and USSR regional branches.

The staffing pattern required for each of the divisions is as follows:

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27 MAY 1955

115-524
64-718

MEMORANDUM FOR: Chief, Management Staff

SUBJECT : Classification of Positions Proposed for
Urban Area Studies Program

REFERENCE : Memorandum for DD/S from AD/RR dated 2 May
1955, subject: Urban Area Studies Program
(NS 524)

1. The referenced memorandum requests the addition of
six positions to the T/O's for the Geography and Cartography
Divisions, Office of Research and Reports, in support of the
Urban Area Studies Program.

2. With respect to the additional positions proposed,
classification titles and grades are approved as follows:

Geography Division
USSR Branch

Geographer GS-0150.01-12
Geographer GS-0150.01-12

Satellites Branch

Geographer GS-0150.01-12

Cartography Division
USSR-Satellites Compilation Branch

Geographer (Cartography) GS-0150.02-11
Geographer (Cartography) GS-0150.02-11

Development and Construction Branch
Drafting Section

Cartographic Draftsman GS-0816.01-07

SIGNED

Harrison G. Reynolds
Director of Personnel

Attachment
Referenced Memorandum

Distribution
0 & 2 - Addressee
2 - D/Pers
2 - CWD

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21 FEB 1955

Chief, Management Staff

Chief, Budget Division

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Reorganization of T/O for ORR Representation

1. Reference is made to memorandum dated 31 January 1955, from the Assistant Director Office of Research and Reports to the Deputy Director (Administration), proposing certain changes in the Staffing Plan for the ORR Staff in the

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2. A review of the proposed T/O indicates the following:

<u>Grade</u>	<u>Current T/O</u>	<u>Proposed T/O</u>	<u>+ Increase or - Decrease</u>	<u>Per Annum Cost</u>
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3. If the proposed reorganization is approved, sufficient funds to provide for the additional per annum costs are available within the DD/I allocation for the current fiscal year and the budget estimates for the fiscal year 1956.

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Document No. _____

No Change in Class. ☐

☐ Declassified

Class. Changed to: TO 3.0

Next Review Date: 12.15.88

Auth: HR 78-3

Date: 12.13.78 By: 38

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Approved For Release 2000/08/28 : CIA-RDP78-04718A001600230019-1

FEB 23 1955

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Class. Changed to: TS S <u>C</u>	
Next Review Date: <u>12-13-88</u>	
Auth.: HR 70-3	By: <u>38</u>
Date: <u>12-13-78</u>	

21 June 1955

Here are 31 more people for

MEMORANDUM FOR: Colonel White

SUBJECT : T/O for Photo Intelligence Division, ORR

1. ORR has requested that the T/O of the Photo Intelligence Division be increased from [REDACTED] and that the ceiling for the division be increased by the same number. The request states this increase is necessary to meet additional and increasing Agency requirements for photo intelligence. The DD/I concurred in this request with the notation "Please Expedite". 25X9

2. Personnel has reviewed the requested titles and grades and has suggested certain changes in the grades. ORR has verbally concurred with Personnel suggestions with the understanding that after additional job information has been obtained, the grades of these positions will be reconsidered.

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LKW
NOTE → 3. Budget advises these additional positions will add [REDACTED] to the Photo Intelligence Division's payroll and that while no provision has been made in the Fiscal Year 1956 Congressional Budget for this increase of \$100,948.00 over the Congressional amount that has been requested in the 1956 operating budget. If the proposal is approved, the amount of \$100,948.00 will have to be provided from other sources. Chuck [REDACTED] advises by phone he is seriously concerned over these requests for additional funds and at the moment cannot say from whatever sources they can be provided.

4. Management Staff, after a review of the request, recommends approval but makes no recommendation concerning the request for additional ceiling. As at 31 May 1955, the DDI, on duty strength, was 149 under ceiling and the office of ORR, on duty strength, was 61 under ceiling. This indicates the [REDACTED] can be approved without a ceiling increase at the present time.

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5. [REDACTED] advises this has top priority for DD/I funds. Therefore, in spite of [REDACTED] pessimism in regard to availability of funds, approval is recommended in order that recruitment of this personnel may begin.

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